

# REMOTE EDUCATION

A guide for parents/carers



**RISEDALE**

A family of learners

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## Remote Education Provision: Information for parents/carers

This information is intended to provide clarity and transparency to pupils and parents/carers about what to expect from remote education if school has to close due to adverse weather, strike action or national lockdown.

### The Remote Curriculum: what is taught to pupils at home?

#### If school is closed for a SINGLE DAY:

- **ALL PUPILS** will be provided with work via Google Classroom to be completed on Chromebooks. There will be no live lessons on a single day closure.



#### If school is closed for MORE THAN ONE DAY:

- **KS3** will receive work via Google Classroom with email support from teachers.
- **KS4** will receive work via Google Classroom with email support from teachers AND live lessons via Google Meet where possible.

#### If school is closed for a prolonged period due to NATIONAL LOCKDOWN:

We will aim to teach the same curriculum remotely as we do in school wherever possible and appropriate.

When providing remote learning, teachers will be available during the learning hours of 8.30am and 3.00pm. Pupils can contact their teachers via email or use the Google Chat function during their timetabled lessons.

- **Year 7 & 8:** work via Google Classroom AND will receive a live lesson via Google Meet in the core subjects of English, Maths and Science each week.
- **Year 9:** work via Google Classroom AND will receive a live lesson via Google Meet in most subjects each week.
- **Year 10 & 11:** all lessons will be live via Google Meet.

#### Is help available?

- Work and guidance (i.e. 'How to' videos) will be placed on Google Classroom for pupils to access.
- Pupils can email their teachers during the learning hours of 8.30am and 3.00pm.
- Pupils can use the Google Chat function during their timetabled lessons to communicate with their teachers.
- Also, see [Additional support for pupils with particular needs \(SEND\)](#).

#### We do not have Wifi at home, how will you support my child to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approach to support those pupils to access remote education:

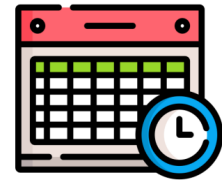
Paper-based learning will be issued in exceptional cases only. Completed paper-based work can be dropped off at school and arrangements made via the tutor for work to be marked and returned.



## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils roughly the same number of hours each day as it does during a normal school week.



### How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Google Classroom
- live teaching (online lessons via Google Meet) - if school is closed for more than one day
- recorded teaching (e.g. video/audio recordings made by teachers)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities

## Engagement and Feedback

### What are your expectations for my child's engagement and the support that we as parents/carers should provide at home?

When participating in any audio or video conference, pupils are reminded that this is an extension of the classroom and they should conduct themselves as they would when in a classroom. At the start of each lesson, teachers will share the expectations of the virtual classroom.

#### Expectations include:

- Be on time for live lessons.
- Be dressed appropriately for learning (e.g. no pyjamas).
- Remain attentive during lessons.
- Interact patiently and respectfully with teachers and peers.
- Provide feedback to teachers about experiences and any relevant suggestions.
- Complete learning in an environment that is quiet, safe, public and free from distractions.
- Pupils will keep cameras off and microphones muted unless they want to contribute to teacher questions. They can do this by raising their hand or adding an answer to the chat facility.
- Pupils MUST NOT record each other's online interactions. All lessons will be recorded by the teacher and stored in a central location.
- Pupils end the session as soon as the teacher indicates to do so. The teacher will be the last to leave. The recording will then be stopped.



#### Lesson Guidance:

- Pupils are strongly advised to follow the school timetable, as far as practicable.
- Pupils are to complete tasks as they are set for each lesson.
- Teachers will aim to be available at the times when they would normally be teaching the lesson in order to answer any questions. This will be either via Google Classroom, Google Chat, audio conferencing or email.
- As soon as a pupil has completed a task they are to indicate this to their teacher.

- Pupils are to submit work on time according to the deadline set.
- It is crucial that pupils do not submit work if it has not been completed, simply to get it removed from their 'to-do' list.
- Failure to complete work will result in the form tutor and parents being informed.

### How parents/carers can help:

We appreciate that if the situation of remote learning arises, it may present some challenges for parents/carers. We kindly ask for your support so that we can continue to provide high-quality education for your child during this time.

We don't expect you to watch your child all day, and we wouldn't expect parents/carers to get involved in remote lessons in place of our teachers. But, it would be really helpful if you can take an active role in your child's learning by asking them about their day and what work they've done.

### Google Classroom Parent Alerts:

Parents can receive email summaries showing their child's progress in Google Classroom. To become a 'Google Guardian' simply complete this form '[Google Classroom Summary Alerts](#)' and our IT team will set this up for you.



### Our Top Tips:

- Try to encourage your child to be ready and dressed for the start of the school day, and to keep to their timetable.
- Distinguish between weekdays and weekends, and make it clear when the school day is over, to separate home and school life.
- Plan breaks and exercise into the day to help keep your child active.
- Make the school aware if your child is sick or otherwise can't complete work.
- Be respectful when making any complaints or concerns known to staff.
- Keep in touch with us and do let us know if you're having any difficulties with remote learning. If you have any questions please email your child's tutor.

### How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will respond to emails from pupils/parents and carers during learning hours.
- We will keep records of the completion of work and attendance at live sessions. You will be regularly updated as to the engagement of your
- Child.
- If pupils fail to complete the work set, form tutors will be informed. Parents/Carers will be contacted by the tutor.
- Any complaints should be directed to the Head of Faculty and will be answered during school hours.



### How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others.

Our approach to feeding back on pupil work is as follows:

Each piece of work completed will be acknowledged by the teacher. If appropriate, the teacher will grade the work and provide clear targets on how to improve their next response.

## **Additional support for pupils with particular needs (SEND)**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example, pupils with Special Educational Needs and Disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils. During periods of prolonged school closure:

- Pupils will be allocated a member of our SEN support team as their remote learning mentor (in addition to support from their classroom teachers). This member of staff will be their first point of contact for advice and support with all of their work.
- Google Classrooms will be set up for our SEN pupils with their remote learning mentor.
- The remote learning mentor will be in touch every week to speak to both the pupil and parent/carer to offer support wherever possible.

## **Remote education for self-isolating pupils**

### **If my child is not in school because they are self-isolating, how will their remote education differ from their classmates in school?**

If your child is self-isolating, but the majority of the year group remains in school, your child will receive their learning through Google Classroom. Your child's teacher will place work onto the platform each day of their self-isolation and will be available to respond to any questions in due course. The remote education provided will likely differ from the approach in the classroom; this is due to the challenges of teaching pupils both at home and in school.

